

## **CIEBA Regulation**

This regulation operationalizes the procedures and the management of the CIEBA with a view to its mission, nature and statutory objectives.

### **Article 1**

#### **(Research Groups)**

1. The research carried out at CIEBA is divided into eight Research Groups corresponding to the

eight scientific and disciplinary areas of the Faculdade de Belas-Artes:

- a) Multimedia Art (current coordinator: António Sousa Dias)
- b) Art and Heritage Sciences - Francisco de Holanda (current coordinator: Luís Jorge Gonçalves)
- c) Drawing (current coordinator: Américo Marcelino)
- d) Design (current coordinator: Paulo Parra)
- e) Communication Design (current coordinator: Vítor Almeida)
- f) Artistic Education (current coordinate: Ana Sousa)
- g) Sculpture (current coordinate: João Castro Silva)
- h) Painting (current coordinator: Isabel Sabino)

2. Each Research Group shall meet at least twice a year for the evaluation of the progress of the projects, convened by its coordinator.

3. It is the responsibility of the Coordinator of each Research Group to organize and monitor the research work integrated in the policy defined by the Scientific Council of CIEBA and to distribute the tasks by the members of the team, to guarantee the necessary resources for carrying out the research and to provide the Executive Committee with information about the work developed.

### **Article 2**

#### **(Research Lines)**

**[NOTICE: the research lines are currently suspended due to center size requirements]**

1. Considering the objectives of the transversal articulation assumed by CIEBA, the Groups of Research will boost the reach of their projects around Research Lines, lines that are transversal to two or more Research Groups and led by a coordinator:

- a) Artistic Anatomy; [coord. current: Isabel Ritto]
- b) Ciberarte [coord. current: Hugo Ferrão]
- c) Design for inclusiveness [coord. current: Emílio Vilar]
- d) Design - Development models: Innovation, production and local identity [coord. current: Raul Cunca]

- e) Identity, Memory and Heritage [coord. current: Fernando António Baptista Pereira]
- f) Narratives and Poetics in Contemporary Artistic Creation [coord. current: Isabel Sabino]
- g) Art: Body, Landscape and Memory [coord. current: João Paulo Queiroz]
- h) Public Art [coord. current: Sérgio Vicente]
- i) Audiovisuals [coord. current: Susana Sousa Dias]
- j) Photograph [coord. current: Rogério Taveira]
- k) Geometry [coord. current: António Trindade]
- l) Installation [coord. current: Nuno Sousa Vieira]
- m) Image Theory [coord. current: Victor dos Reis]

2. Each Line of Inquiry shall meet at least twice a year for the evaluation of the progress of the projects, convened by its coordinator.

3. It is the responsibility of the Coordinator of the Research Line to plan, organize and monitor the research work integrated in the policy defined by the Scientific Council of CIEBA and to distribute the tasks by the members of the team, to guarantee the means necessary for carrying out the research and to provide to the Executive Committee information on the work developed.

### **Article 3 (Members, typology)**

1. Researchers affiliated to CIEBA can be:

- a) Integrated Researchers
- b) Collaborating Researchers
- c) Visiting Researchers

1.1 Researchers are "Integrated Researchers," those affiliated to CIEBA with PhD or with aggregation academic proofs, with a higher percentage of time in the CIEBA than in any other Center, (with the exception of FCT Post-Doc fellows with more than one host institution) and percentage of time with the minimum standard value of 20% of the annual time, and do accomplish all FCT regulations.

1.2 Researchers are considered "Collaborating Researchers" those who do not fulfill all the Integrated Researcher requirements or Researchers who are already Integrated Researchers in another Research Center.

1.3 Researchers are considered visiting researchers, those staying for internships, short term stays, or those coming from other centers are enrolled in postdoctoral studies at CIEBA, extinguishing their link with the end of the program.

2. Researchers affiliated to a foreign institution may not be members of CIEBA, except in the quality of Visiting Researchers.

#### Article 4

##### (Maintenance or loss of team membership)

1. The membership of CIEBA lasts for one year, according to the annual updating of FCT teams.
2. Maintenance in the team depends on:
  - a) of his continuous activity as a researcher.
  - b) the updating, by the researcher, of his / her data on the FCT platform and in the CIEBA, and the updating of the e-mail actually in use, and the full updating of the CV.
3. The researcher will lose its affiliation to CIEBA if, alternatively:
  - a) does not maintain a minimum research activity, according to the FCT criteria.
  - b) does not confirm its annual affiliation to the CIEBA team through the FCT platform, or do not provide up-to-date data on his curriculum and his scientific output indicators when solicited,
  - (c) does not contribute to the preparation or the results of the multiannual strategic projects and thus for the purposes of the Center, as assessed by the Coordinating Council.

#### Article 5

##### (Types of support for researchers)

1. The CIEBA has the limitations of eligibility of expenditure that the origin of the funding for its budget determines (FCT, OE, European Union frameworks, others), and within the regulatory framework of the FBAUL.
2. In addition to eligibility, support is considered on the basis of criteria that are systematically according to criteria of relevance and scientific quality, suitability, and availability, within the statutory objectives of CIEBA.
3. In the adequacy criterion, it is appropriate to support:
  - Research, publishing, communication, and material and logistical means for those;
  - Firstly the integrated researchers in the CIEBA, followed by the collaborators researchers, followed by the visitor researchers, and only in exceptional cases, external investigators;
  - Firstly the researchers with a greater record of commitment and contribution in the activities of the CIEBA.
  - Firstly the actions consistent with the purposes of both the CIEBA and the financing entities to which the CIEBA responds and is evaluated.
4. In the pertinence criterion, it is pertinent to support actions:
  - That promote impact, visibility and internationalization;
  - That involve a greater number of CIEBA researchers;
  - That are articulated, with a clear structure on their scientific committee or editorial board, and peer review evidence;
  - That are consistent, through the evidence of success of various issues;
  - That are planned in a multiannual basis - Timely proposals, with rationale, planning, schedule, budget, viability;

- That are sustainable, exploring self-financing mechanisms appropriate to the nature of the project.

## **Article 6**

### **Dissemination activities**

1. Each research group, individually or jointly, shall organize, with a minimum bi-annual periodicity, an event, endowed with Scientific Committee and peer reviewed.
2. The Scientific Committee is composed, among others:
  - the Researcher Responsible for the line or group
  - Integrated Researchers of the group or research line
  - by inherence, the President and the Vice President.
  - PhD members external to ULisboa, national or foreign, indicated by the internal members, and in a greater number than the internal members, in order to obtain a minimum ratio of 40/60.

## **Article 7**

### **(Editorial line of monographs)**

1. Each Research Group also organizes an editorial line of monographs (a collection) that will disclose the best research activity produced within its scope.
2. Each editorial line has an Editorial Board that makes the scientific selection and revision and all the necessary steps to publish the work.
3. The editorial board of each editorial line is composed of:
  - the Researcher Responsible for the line or group;
  - all Integrated Group Investigators or Research Line;
  - by inherence, the President and the Vice President;
  - PhD members external to ULisboa, national or foreign, indicated by the internal members, and in a greater number than the internal members, in order to obtain a minimum ratio of 40/60.

## **Article 8**

### **Journals**

1. The journals have a minimum semiannual period, with peer review and follow the indexing rules. They integrate as academic peers:
  - the Integrated Researchers of the research group;
  - the Researcher Responsible for the group;
  - by inherence, the President and the Vice President;
  - PhD members external to ULisboa, national or foreign, indicated by the internal members, indicated by the internal members (of UL), in order to obtain a minimum ratio of 40/60.

## Article 9

### Other Events

Other events, such as exhibitions, are endowed with Curatorship or Commissariat, and preferably of a monographic publication, with contributions of scientific quality, and endowed with ISBN.

## Article 10

### Annotation of affiliation

1. Membership affiliation to CIEBA members shall be included in the proceedings, collections of articles, journals and the like, and must be written as stated, from the general to the individual:

"Universidade de Lisboa, Faculdade de Belas-Artes, Centro de Investigação e Estudos em Belas- Artes (CIEBA)".

2. There should not be double affiliation, prevailing in which it is an integrated researcher, or the one providing support.

3. CIEBA publications should include the logo "b\_a cieba" (see image attached) in the technical data and back cover, or cover, according to visual guidelines available in URL: <http://www.belasartes.ulisboa.pt/belas-artes/logo/>

4. In the case of a Poster, the logo "b\_a cieba" appears preferentially on the upper margin or, the event, at the bottom of the poster, according to the event standards (URL point 3).

## Article 11

### Doubts and omissions

1. Doubts of omissions shall be settled by the responsible coordinator of the Center.